

**TURTLE LAKE TOWNSHIP
BELTRAMI COUNTY, MINNESOTA
ORDINANCE NO. 6**

AN ORDINANCE ESTABLISHING A PLANNING COMMISSION

The board of supervisors of the Town of Turtle Lake ordains:

SECTION I. Turtle Lake Planning Commission.

Section 1. Establishment. A planning commission is hereby established for Turtle Lake Township ("Town") pursuant to Minnesota Statute, section 462.354. The planning commission shall serve as the Town's planning agency and shall be known as the Turtle Lake Township Planning Commission ("Commission"). The Commission shall serve in an advisory capacity to the Town Board.

Section 2. Composition. The Commission shall consist of up to 5 voting members, which may include one or more Town officers. A majority of members constitutes a quorum to conduct the Commission's business. Each Commission member, including the Chair and Vice-Chair, shall have one vote on all matters acted upon by the Commission. A member must be present at a meeting to vote.

Section 3. Appointment, Vacancies and Removal. The Town Board shall appoint the Commission members. Vacancies occurring on the Commission shall be filled by Town Board appointment for the remainder of the term of the position.

Section 4. Term. Commission members are appointed for a term of 4 years and until a successor is appointed and qualifies. Terms expire on April 1st. Commission members serve at the pleasure of the Town Board and may be removed by the Town Board at any time. The Town Board shall stagger the terms of the Commission as it determines is appropriate to minimize the number of Commission positions expiring in the same year.

Section 5. Officers and Duties. The Commission shall appoint from among its members a Chair, Vice-Chair, and a Secretary. The Chair shall be the presiding officer for Commission meetings and shall sign documents on behalf of the Commission as needed. The Vice-Chair shall conduct the duties of the Chair in the Chair's absence. The Secretary shall provide notices, keep records of the Commission's proceedings, and countersign the Chair's signature on Commission documents.

Section 6. Compensation. The Town Board shall determine if members will be compensated for their service on the Commission, determine the amount of compensation if provided, and the policy for reimbursing expenses incurred in carrying out the Commission's duties.

Section 7. Rules and Procedures. The Commission may adopt rules and procedures related to how it conducts its meetings and hearings.

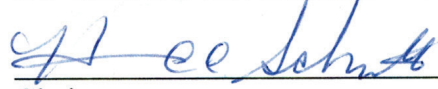
Section 8. Meetings. The Commission shall hold regular meetings as needed. The Chair or Vice-Chair, along with the consent of at least one other Commission member, may call special meetings as needed to conduct the Commission's business.

Section 9. Commission Powers and Duties. The Commission shall have the powers and duties provided it by Minnesota Statutes, chapter 462 and such other powers and duties as the Town Board may delegate to it. Unless directed otherwise by the Town Board, the Commission shall be responsible for conduct such hearings as may be required by law or by ordinance to implement and administer the Town's comprehensive plan and official controls.

SECTION II. Effective Date. This ordinance shall be effective upon adoption and the first day of publication.

Adopted this 5TH day of January, 2009.

BY THE TOWN BOARD


Chairperson

Attest: 
Clerk